

Burrillville

Recreation Commission

RE: Minutes, November 8, 2010

Present: Cheri Hall, Director Alice Lavigne

Al Gerew, Chair Dave Marcotte

Juliette Lopez-Recinos, Vice Chair Al Low

Timothy Pratt

Kevin Mazzarella, Secretary

Absent: None

Excused: None

Guests: John Bateman, Spring Lake Beach Arcade

Meeting called to order at 6:32 p.m. by Al Gerew, Chair at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

Motion to accept minutes of October 12, 2010 regular meeting by Alice Lavigne. Seconded by Dave Marcotte. Motion passed 6-0.

Correspondence:

Al Gerew reported correspondence accepting Al Gerew, Alice Lavigne and Juliette Lopez-Recinos for reappointment to the Recreation

Commission.

Good & Welfare:

Tabled until after Old Business.

Old Business:

Motion to move Spring Lake Beach Leases to top of agenda under Old Business by Dave Marcotte. Seconded by Alice Lavigne. Motion passed 6-0.

Spring Lake Beach Leases

The Director reported that two bids were received at the bid opening for the Spring Lake Beach Leases, one for the Snack Bar and one for the Arcade.

John Bateman's bid for the Spring Lake Beach Arcade lease is for \$7,000 plus \$100 per every 1,000 attend over 5 year average based on attendance. Copies of the bid proposals were given to the Recreation Commission to review. The problem of basing additional bid amount according to attendance is subjective according to the Director.

A more formal lease including specifications of hours of operation, (2) key distribution, toy allowance and removal of equipment when lease is up for renewal in September signed by both the Director and Leasee will be signed. The Director reviewed further details of the lease agreement. A list of the machines with coinage and redemption prizes submitted by John Bateman was reviewed. The Director

reviewed the redemption prize item list noting acceptable and not acceptable items. John Batemen questioned the wrapped candy items being deleted from the acceptable redemption prizes. A decision to allow wrapped candy with the exception of gum was made providing the arcade staff assist periodically pick up wrappers on the beach. Dave Marcotte stated giving inflatable balls as redemption prizes. The current rule is no ball playing on the beach. Al Gerew stated in no ball playing is allowed on the beach then balls should not be allowed as a redemption item. The prior Spring Lake Beach Arcade lease agreement was \$5,300.

A motion to accept the Spring Lake Beach Arcade proposal was made by Al Low. Dave Marcotte amended the motion accept the proposal for \$7,000 doing away with the additional amount based on attendance. The Director reported the proposal to the Town Council would be for the flat amount of \$7,000. Seconded by Alice Lavigne. Motion passed 6-0.

John Bateman questioned what the procedure will be when the alarm goes off in January when he doesn't have access. The Director stated the Fire Department has access with the key in the lockbox on the outside of the building. The Director stated all new keys and locks are being installed at the Spring Lake Beach Facility.

John Bateman left the meeting.

Dave Marcotte stated he will check into the Recreation funds or land received from land developments.

Dave Marcotte left the meeting due to a prior engagement.

The Recreation Commission reviewed the Snack Bar proposal. The prior year bid was \$7,000 for two buildings, ice cream building and snack bar. The new lease proposal of \$7,000 would be for only one building, the snack bar. The lease requirements were reviewed with the commission and letters of reference.

Motion to accept the proposal of \$7,000 from Juliette Lopez-Recinos for the Spring Lake Beach Snack Bar made by Alice Lavigne. Seconded by Al Low. Motion passed 5-0.

Good & Welfare:

The commission approved the Holiday Gathering including the Yankee Swap and Potluck to be held after the December 13th Recreation Commission Meeting.

Holiday Ornaments

Al Low will deliver the Holiday Ornaments to the Parks & Recreation Department ready for pick up on November 10th.

Holiday Programming

Al Low was asked to be Santa again at this year's Santa on the Town Common scheduled for Saturday, December 4th at 1:00 p.m. Santa

Calling volunteers were requested for calls to be made between December 9th and 12th. Holiday Floral/Craft Workshop will take place December 9th and Make your own Holiday Cards Workshop on December 16th. Burrillville Extended Care will assist with the Santa on the Town Common.

Program and League Insurance

The Director reported a survey of current insurance coverage information from the Recreation programs/leagues was completed.

Branch River Park Tennis Courts

The Director reported the bids have been received with the awarding scheduled to take place at the upcoming Wednesday Town Council meeting. The project completion will take place in the spring.

Crowd Management Training

The Director and (6) staff from BEC attended the training and have received for certification as crowd Managers.

CVS Project Proposal

No new report at this time.

Holiday Card Contest

Cards will be distributed this coming week. Will be available at Parks and Recreation Office and Town Hall.

New Business:

Police Department BCI Notice

Memo received that the local police department will no longer be conducting BCI's. The Director explained the state statute relative to background checks and it does not authorize the local police department to conduct these checks. The Director will contact the Attorney General's Office to discuss policy and procedure for future BCI's.

Meeting Adjourned: Motion made Juliette Lopez-Recinos. Seconded by Kevin Mazzarella. Meeting adjourned at 8:15 p.m. Motion Passed 5-0.

Next Meeting: Monday, December 13, 2010 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department

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